



**MIKE BEEBE
GOVERNOR**

**STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY
MANAGEMENT**

Building 9501
Camp Joseph T. Robinson
North Little Rock, AR 72199
(501) 683-6700
FAX (501) 683-7890
www.adem.arkansas.gov



**DAVID MAXWELL
DIRECTOR**

April 30, 2014

Dear EPCRA Compliance Coordinator:

The due date for the 2013 TRI reporting year is drawing near. The Form R/A, instructions and reporting materials are also available on the Internet at: <http://www.epa.gov/tri/report/software/index.htm>. Please follow all instructions carefully, submitting the EPA copy to the address given in the package. EPA TRI submittals should be made using the Central Data Exchange (CDX).

It is required that a submittal be made using the CDX and the fees are to be mailed to the Arkansas Department of Emergency Management before the deadline of July 1, 2014. **Your submission must be accompanied by your reporting fee made payable to the Arkansas Department of Emergency Management.** Reports and fees are required for each facility or site owned or operated by you that have a different physical address or facility name. **Note: No invoice will be sent. A copy of this letter should be used for accounting purposes if necessary.**

Certified Mail Address:

**Arkansas Department of Emergency Management
Attn: Hazardous Material Reporting
Building #9501
Camp Joseph T. Robinson
North Little Rock, AR 72199**

The filing fee schedule for the State of Arkansas TRI reporting has changed. The fee is **\$300.00 for the first reported chemical and \$50.00 for each reported chemical** thereafter, up to a ceiling of \$400.00 per facility/location. To be processed **your check must accompany the report and be made payable to "Arkansas Department of Emergency Management."** If the check is being cut by a parent company, consulting firm, or has a different name than the facility for which the fees are being paid, or the check is for more than one facility, each TRI Facility ID number must be placed on the **check stub** to insure that the correct account is credited.

Payments may be made on line at

<http://www.adem.arkansas.gov/ADEM/Divisions/Preparedness/HazMatRep/submit2.aspx>

The fees collected help provide revenue to operate the Hazardous Materials Program, which is the administrative branch of the State Emergency Response Commission (SERC). We provide comprehensive HAZMAT training to all areas of the state and assist each county's Local Emergency Planning Committee (LEPC) in the development and implementation of emergency plans.

If you have any questions, please contact our office at 501-683-6700.

Sincerely,

Kenny Harmon
Hazardous Material Program Manager
Arkansas Department of Emergency Management