

State of Arkansas Exercise Program



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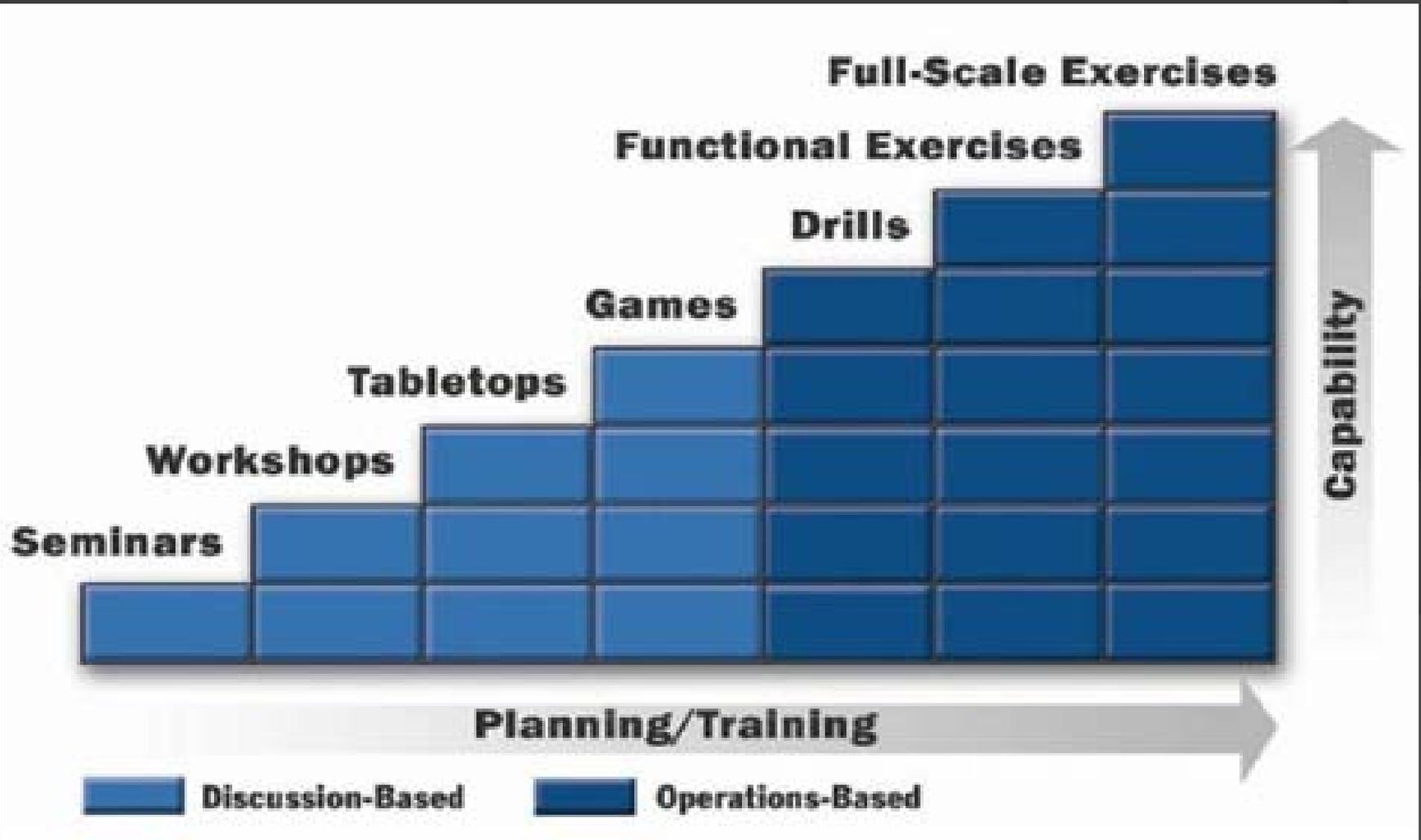
HSEEP

- Homeland Security Exercise Evaluation Program
 - Standardized policy
 - Standardized guidance
 - Standardized evaluation methodology
 - Standardized language for program and project management

HSEEP Overview

- HSEEP facilitates the creation of self-sustaining, capabilities-based exercise programs by providing program management resources such as guidance, training, technology, and direct support
- HSEEP incorporates:
 - Threat and Performance based exercises
 - Cycle of exercise initiatives
 - Increasing complexity
 - Improving preparedness

HSEEP Building Block Approach



Scenario

- ⦿ Scenarios used in HSGP-funded exercises must be based on the State's Homeland Security Strategy and plans. The exercises must be NIMS compliant and executed in accordance with the HSEEP program using a building block approach.
 - CBRNE (Chemical, Biological, Radiological, Nuclear and Explosives)
 - Cyber Security
 - Agriculture
 - Natural and Technological Disaster
- ⦿ Scenarios must focus on validating existing capabilities.
- ⦿ Exercises should be based on Multiyear Training and Exercise Plan.

Non-Governmental Participation

- Strongly encouraged in all levels of exercise
- Leaders from non-governmental entities should be included in the planning, conduct, and evaluation of an exercise.
- State and local jurisdictions are encouraged to develop exercises that test the integration and use of non-governmental resources provided by non-governmental entities:
 - private sector and private non-profit, faith-based, community, volunteer and other non-governmental organizations.
- Non-governmental participation should be coordinated with the local Citizen Corp Council(s).
 - May include testing public warning systems, evac/shelter-in-place capabilities, family/school/business preparedness, and participating in table-top or full scale emergency responder exercises
 - CERT, WalMart, VOAD, Railroad, Power Company, Waste Water

Exercise Costs

⦿ Allowable Expenses:

- Funds used to Design, Develop, Conduct, and Evaluate an exercise:
 - Costs related to planning, meeting space, and other meeting costs, facilitation costs, materials and supplies, travel, and documentation
- Full or Part Time staff may be used to support exercise-related activities.
- Overtime and Backfill associated with the Design, Development, and Conduct of exercise. **In no case is dual compensation allowable.**
- Travel costs are allowable as expenses by employees who are on travel status for official business related to the planning and conduct of exercise project(s).

Exercise Costs

⦿ Allowable Expenses:

- Supplies or items that are expended or consumed during the course of the planning and conduct of the exercise project(s)
 - Copying paper, gloves, tape, non-sterile mask, and disposable protective equipment
- Other items costs include the rental of space/locations for exercise planning and conduct, rental of equipment:
 - Portable toilets, tents, food, gasoline, exercise signs, badges, etc.
 - Food is allowed if Exercise is at least 6 hours.

Exercise Costs

⦿ Unauthorized Exercise Costs:

- Reimbursement for the maintenance and/or wear and tear costs of general use vehicles
 - Construction vehicles, emergency response apparatus: fire trucks, ambulances
- Equipment that is purchased for permanent installation and/or use, beyond the scope of exercise conduct
 - Electronic messaging signs

Exercise Notification

- ◎ NEW form

- Contains *all* the information that is required from the State concerning exercises that will be added to the National Exercise Schedule
- As required by Homeland Security, contains information necessary to conduct a complete Training and Exercise Plan and Improvement Plan Workshop
- *****IMPORTANT*****
 - The name of your exercise must match the title of your AAR/IP

Exercise Notification Form

Please fill in all fields! The information in this form will be posted on the Comprehensive State Exercise Calendar.



Exercise Notification Form

Please complete all fields! The information in this form will be posted to the National Exercise System (NEXS) and the ADEM Exercise Schedule

OVERVIEW	
Exercise Name:	
Exercise Overview:	
Primary Lead Planning Org:	
Exercise POC:	
Primary Sponsor:	Other (Specify):
Program	
Type:	
Primary Location:	
Date:	
Time:	

SCOPE		
<input type="checkbox"/> Local	<input type="checkbox"/> Non-govt/Volunteer	<input type="checkbox"/> Federal
<input type="checkbox"/> City	<input type="checkbox"/> Private Sector	<input type="checkbox"/> State
<input type="checkbox"/> Multi-County	<input type="checkbox"/> Intrastate	
Other:		

Evaluation

- ⦿ All exercises will be performance-based and evaluated.
- ⦿ An AAR/IP will be prepared and submitted to Homeland Security within 90 days, following every exercise regardless of type or scope.
- ⦿ AAR/IP must conform to the HSEEP format using the template provided by Homeland Security.



What is the Method to the Madness?

Relating the TCL to your EEGs and the AAR/IP

After Action Report/Improvement Plan

- ④ Training conducted using HSGP funds should address a performance gap identified through an After Action Report/Improvement Plan.
- ④ AAR/IP should capture objective data pertaining to the exercise conduct and must be developed based on information gathered through EEGs.
- ④ Contributes to building a capability that will be evaluated through an exercise or address a gap
- ④ **If an AAR/IP is turned in late, it may have an impact on future funding.**

Real Event Reporting

- ⦿ Great opportunity to meet training/exercise requirements
- ⦿ Definite way to determine gaps through real incident response
- ⦿ Encourage using Real Events to satisfy exercise requirement
 - Provides ideas for exercises based on response or lack there of
 - Provides a clearer picture of your jurisdictions capabilities and a better idea of where you want them to be

State Calendar/NEXS

- Best practice for scheduling exercises and coordinating efforts to decrease duplication
- Creates Regional Exercise Collaboration opportunities (Multi-County Exercises)
- Ensure resources are not overextended during training and exercise
- “Bird’s Eye View”

National Exercise Schedule (NEXS)

- Primary tool to schedule, synchronize, and de-conflict federal, regional, state, multi-local, and local exercise activities.
- Upon review and approval by the Exercise Section, pending exercises will go on the NEXS calendar.
- Enables users to search for exercises by date, location, participants, and target capabilities
- Jurisdictions must request access to NEXS

Training and Exercise Planning Workshop (TEPW)

- States receiving Homeland Security funds are required to conduct an annual Training and Exercise Planning Workshop
 - Coordination of all training and exercise activities occurring throughout the state *including activities sponsored by Federal agencies*
 - Schedules must be coordinated to prevent duplication of efforts and spread exercise initiatives statewide.
 - Presents opportunities for jurisdictions to fulfill multiple grant requirements with a single exercise or training course.

Training Update

- ◎ TEPW

- December 9

National Level Exercise (NLE) 2011

- ◉ May 16-20, 2011
- ◉ Tier I: Will address White House directed, United States Government (Federal, State, and Local) strategy and policy-related issues.
- ◉ Involves a campaign of emergency preparedness events and planning efforts utilizing a catastrophic earthquake in the New Madrid Seismic Zone (NMSZ).
- ◉ In accordance with HSEEP
- ◉ Functional exercise with Full-scale elements that will test and validate existing plans, policies, and procedures to include the New Madrid Catastrophic Plan.

Online Incentives

- ◎ HSEEP website: www.hseep.dhs.gov
 - Contains templates for building an ExPlan, SITMAN, EEGs, and other exercise materials
 - Valuable exercise resources from across the nation
- ◎ LLIS website: www.LLIS.gov
 - Includes secure email and message boards that promote information sharing among members in real-time.
 - Contains valuable information on best practices.
 - We do not have to “Reinvent the Wheel”
 - Also contains templates for exercise planning materials

HSEEP QUESTIONS?

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