



**MIKE BEEBE**  
GOVERNOR

STATE OF ARKANSAS  
DEPARTMENT OF EMERGENCY MANAGEMENT



**DAVID MAXWELL**  
DIRECTOR

## **Eligibility Application Requirements**

### **Suburban Improvement Districts**

Please note that it is the responsibility of the applying organization to provide all applicable and necessary documentation for review by the Division of Federal Surplus Property (DFSP). DFSP may require additional information other than what is listed on a case by case scenario. Failure to submit all required documentation will result in delay of approval. If the applying organization has any questions concerning the required documentation or the application process please feels free to call our offices at 501.835.3111, prior to sending in the application.

- 1.** Standard Eligibility Application packet with all requested information properly completed and signed by the Director/President/Equivalent. (7 pages total)
- 2.** Narrative on official letterhead, that includes the following information:
  - Population Served
  - # of residences served
  - List of counties served
  - Details of what the SID does and services it provides
  - Ways of receiving funding
  - Any other information you wish to provide
- 3.** Copy of 501 (c)-IRS Determination
- 4.** Copy of Articles of Incorporation and/or By-Laws.
- 5.** Copy of Latest Prepared Financial Statement.

Applications may be submitted to DFSP via e-mail, fax, or parcel post.

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