



MIKE BEEBE
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



DAVID MAXWELL
DIRECTOR

Eligibility Application Requirements

Nursing Home/ Skilled Nursing Facilities (*Public Health Agencies)

-See Page 2 for definition of Nursing Home/Skilled Nursing Facilities

Please note that it is the responsibility of the applying organization to provide all applicable and necessary documentation for review by the Division of Federal Surplus Property (DFSP). DFSP may require additional information other than what is listed on a case by case scenario. Failure to submit all required documentation will result in delay of approval. If the applying organization has any questions concerning the required documentation or the application process please feel free to call our offices at 501.835.3111, prior to sending in the application.

1. Standard Eligibility Application packet with all requested information properly completed and signed by the Director/President/equivalent. (7 pages total)
2. Narrative on Official Letterhead, That Includes the Following Information:
 - Approx. # of Personnel-Resident Physicians, RNs, LPNs, and other Staff.
 - Details of Services Offered
 - Number of Patients/Beds Authorized.
 - List of Facilities Operated and Maintained- Include Physical Addresses
 - Any Additional Programs Offered
 - Ways of Receiving Funding
 - Any Other Information You Wish to Provide.
3. Copy of Current Licensing Relating to Specific Services Offered.
 - Please note that it is the responsibility of the organization to provide up to date licenses upon renewal.
4. Copy of Articles of Incorporation
5. Proof of Public Funding

Applications may be submitted to DFSP via e-mail, fax, or parcel post.

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Eligibility Application Requirements (cont.)

Nursing Home/ Skilled Nursing Facilities (*Public Health Agencies)

Nursing Home/Skilled Nursing Facilities are defined as:

1. Geriatric centers which are public health institutions and which furnish public health and medical services to the aged
2. Nursing homes which are public health institutions providing skilled nursing care and related medical services to individuals admitted because of illness, disease, or physical or mental infirmity. A nursing home may be considered as a qualified public health institution if it is either:
 - a.) A nursing home operated in connection with a hospital
 - b.) A facility for long-term care of convalescents, chronic disease patients, or other persons who required skilled nursing care and related medical services in which the nursing care and medical services are prescribed by or are performed under the general direction of persons licensed to practice medicine or surgery in the State of Arkansas
 - c.) A nursing home certified to provide health services to Medicaid or Medicare patients under the provisions of the Social Security Act.

Nursing homes which do not meet these requirements or whose primary purpose is domiciliary care will not be considered as qualifying as public health institutions