



MIKE BEEBE
GOVERNOR

STATE OF ARKANSAS
DEPARTMENT OF EMERGENCY MANAGEMENT



DAVID MAXWELL
DIRECTOR

Eligibility Application Requirements

Public Water Associations

Please note that it is the responsibility of the applying association to provide all applicable and necessary documentation for review by the Division of Federal Surplus Property (DFSP). DFSP may require additional information other than what is listed on a case by case scenario. Failure to submit all required documentation will result in delay of approval. If the applying association has any questions concerning the required documentation or the application process please feels free to call our offices at 501.835.3111, prior to sending in the application.

- 1.** Standard Eligibility Application packet with all requested information properly completed and signed by the Director/President/equivalent. (7 pages total)
- 2.** Narrative on official letterhead, that includes the following information:
 - Population served
 - Approx. # of residences served
 - Name of county/counties served
 - Avenues of funding
 - List of any fundraisers, and description of each
 - Any other information you wish to provide
- 3.** Proof of Public Agency Status (the act/ordinance that established the water association)
- 4.** Copy of Articles of Incorporation and/or By-Laws
- 5.** Copy of Most Recent Annual Bacteriological Summary Report from the Arkansas Department of Health. (Water quality report-shows if there are any Coli forms, E. coli, etc.)

Applications may be submitted to DFSP via e-mail, fax, or parcel post.

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