

# **A.E.M.A**

## **Meeting Minutes**

March 22, 2011

### **I. Call to order**

The meeting of the A.E.M.A board was called to order at 4:05 p.m. on March 22, 2011.

### **II. Roll call**

Tammie Moore conducted a list of attendees. The following were present: Tammie Moore, Joy Sanders, Shelia Magness, Kathy Zasimovich, Tony Rinehart, Josh Johnston, Scott Bass, Brandon Baker, Mikki Hastings, Dennis Gilstrap, Bobby King, Sandra Patterson, Jim Burns, David Moore and John Luther.

### **III. Open issues**

- (a) Treasurer Shelia Magness gave financial report to the board, the 5016C still needs to be filed with the state, also discussed finalizing the quick book software to be added for yearend close out. Josh Johnston made motion to accept treasurer's report. David Moore, 2<sup>nd</sup> the motion. Motion passed.
- (b) John Luther made motion to accept last month meeting minutes. Dennis Gilstrap, 2<sup>nd</sup> the motion. Motion passed.
- (c) Josh Johnston talked about the EMPG needed to be spent by all the counties
- (d) Joy Sanders discussed having the picnic for the conference, also discussed providing transportation for those who didn't want to drive down to the park, the board discussed having the food catered, looked as some different vendors available. Joy would also like to Go Green for the conference, put the agenda on poster's and set them up in the vendor room and also put recycle bins up.
- (e) Bobby King suggested to the board that we need to announce the price changes for registration. Vendors will not be allowed to set up until they are paid in full, no state agencies will be comped, only ADEM and Floodplain Association because they do the same for AEMA. Shelia Magness will contact the vendors who have not paid in the past and tell them that we are changing the way we have done it in the past.
- (f) Scott Bass updated the board on the EMPG issue and there is no specific, as long as we allow enough time to have a functional conference.
- (g) Mikki Hastings updated on the cookbook issues, the cost should be around \$3.00 a book and encouraged to contact the vendors. Every Emergency Manager will receive a cookbook free. All recipes need to be in by May 15<sup>th</sup>.
- (h) Brandon Baker updated board about the meals for the conference, decided to have rib eye steak for the meal, the breaks are going to cost around \$900.00, and the hotel is going to comp breakfast for the conference. Brandon is going to try to get a hot dog machine and working on the bingo cards.
- (i) The board discussed about the monthly meeting dates, and Scott Bass suggested to the board that we set a date and post it, except for the dates that we would meet at other meetings. Joy Sanders set up a new Bylaw committee (John Luther, Josh Johnston, Tammie Moore and Shelia Magness will be on this committee).

- (j) Tammie Moore discussed with the board about the Earthquake simulator. The cost is going to be \$3000.00 daily and we discussed charging for the attraction, Josh Johnston made motion to table until next month meeting.
- (k) Kathy Zasimovich updated the board on the proposal for the changes to the scholarship. Jim Burns gave update on how the scholarship first started and how it was initially set up. The applicant would have to be an AEMA member and a resident of Arkansas. Mikki Hastings made motion to table the scholarship criteria to the next meeting. Dennis Gilstrap 2<sup>nd</sup> the motion. Motion Passed.
- (l) John Luther gave ARSAG update, told the board that the committee was not getting to meet due to the budget purposes, will update as soon as they meet again.

#### **IV. Adjourned**

Josh Johnston made motion to adjourn meeting at 5:43 p.m. John Luther, 2<sup>nd</sup> the motion.

Minutes submitted by: Tammie Moore, Secretary