



ASA HUTCHINSON  
GOVERNOR

STATE OF ARKANSAS  
DEPARTMENT OF EMERGENCY MANAGEMENT



DAVID MAXWELL  
DIRECTOR

## Eligibility Application Requirements

### Public Ambulance Authority (Public Health)

Please note that it is the responsibility of the applying organization to provide all applicable and necessary documentation for review by the Division of Federal Surplus Property (DFSP). DFSP may require additional information other than what is listed on a case by case scenario. Failure to submit all required documentation will result in delay of approval. If the applying organization has any questions concerning the required documentation or the application process please feel free to call our offices at 501.835.3111.

1. Standard Eligibility Application packet with all requested information properly completed and signed by the Director/President/equivalent. (7 pages total)
2. Narrative on official letterhead, that includes the following information:
  - Approx. # of square miles served
  - Approx. # of population served
  - Area served
  - Approx. number of Paramedics, EMT's, and other staff.
  - Details of services offered
  - List of facilities operated and maintained, include physical addresses, # of ambulances and staff at each.
  - Any additional programs offered
  - Ways of receiving funding
  - Any other information you wish to provide.
3. Copy of current EMS licensing.
4. Proof of Public Agency Status- Copy of Ordinance that created the Ambulance Authority
5. Proof of Public Funding (may be specified in ordinance)

Applications, by regulation, are required to be renewed every three (3) years and when a new authorizing official comes into office. Please retain a copy for your records.

Applications may be submitted to DFSP via e-mail, fax, or mail.

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